

KYUSHU LUTHERAN COLLEGE

Kyushu Lutheran International School, Primary School Division  
PYP Coordinator for the school year of 2024

Application Requirements

Job Title	PYP Coordinator (1 vacancy)
Employment Period	2023 School year (September 1, 2023 – March 31, 2024) 2024 School year (April 1, 2024 – March 31, 2025) ※ Renewable up to one year.
Job Description	Responsible for developing, implementing, and managing the educational curriculum based on the International Baccalaureate Primary Years Programme (IB PYP) at the International School, Primary School Division, and teacher management. (70% PYP Coordinator, 30% Teacher Supervision)
Qualifications	Candidates who are enthusiastic and committed to the educational philosophies of the school and who meet the following conditions.  <ol style="list-style-type: none"> <li>(1) Those who understand the ethics of Christian education at the school.</li> <li>(2) Those who have practical teaching experience in schools (including international schools)</li> <li>(3) Those who have completed the IB Coordinator workshop conducted by the International Baccalaureate Organization.</li> <li>(4) Those who can plan and coordinate the IB curriculum in English.</li> <li>(5) Those who have a suitable knowledge of bilingual education in English and Japanese.</li> <li>(6) Those who have an ability to communicate with native English-speaking teachers and possess an excellent command of English.</li> <li>(7) Those who have an ability to communicate with Japanese staff.</li> <li>(8) Those who have a teaching license (a teaching license for primary schools is not required).</li> </ol> ※ All nationalities are welcome.
Address	Kyushu Lutheran International School, Primary School Division (Scheduled to begin in April 2024) 3-12-16 Kurokami, Chuo-ku, Kumamoto-shi, Kumamoto-ken, Japan 860-8520
Compensation Package	<ul style="list-style-type: none"> <li>● Annual salary of Japanese Yen 5.3 million or more (based on previous teaching experience)</li> <li>● Full housing allowance</li> <li>● Commuting allowance (paid in accordance with the rules &amp; regulations of Kyushu Lutheran School)</li> </ul>

Insurance	<ul style="list-style-type: none"> <li>● Employment insurance</li> <li>● Workmen's accident compensation insurance</li> <li>● Private School Mutual Aid (health insurance, pension, etc.)</li> </ul>
Working Hours	08:15 – 17:15, 8-hour per day, 60-minute break per day
Holidays	Based on the school calendar ※ Vacation time & other matters are based on the employment regulations of each position.
Annual Paid Leave	Applicable (Based on the regulations of Kyushu Lutheran School)
Retirement Age	None
Application Method & Required Documents	<p>Please apply via Schrole, job recruitment site.          &lt; Schrole &gt; <a href="https://app.schrole.edu.au/">https://app.schrole.edu.au/</a>          &lt; School Name &gt;  <a href="#">Kyushu-Lutheran-International-School-Primary-School-Division</a></p> <p>Please follow the job recruitment site at Schrole.</p>
Application Deadline	July 31, 2023 (Monday) ※ Recruitment may close earlier depending on candidate selection.
Selection Method/ Process	<p>&lt; Screening of documents, First Online Interview &gt;          An online interview will be conducted by Aoba Japan International School          &lt; Second Online Interview &gt;          An online interview will be conducted by Kyushu Lutheran School.</p>
Inquiries	Kyushu Lutheran School, General Affairs Division Email: <a href="mailto:houjin@klc.ac.jp">houjin@klc.ac.jp</a>